**Crawley Borough Council**

Nuisance and Anti-Social Behaviour Team - **Incident diary**

This diary is for you to record the details of any anti-social behaviour incidents. The incidents that you record must be what you have seen or heard for yourself. Complete the log as soon as possible, whilst the incident is still fresh in your mind. Complete one section per incident. Give as much information as possible, including details of what was said, even if offensive language or behaviour was used. If you do need extra space, please use a separate sheet.

If you need any further information, advice or help please contact: the Nuisance and Anti-social behaviour Team on 01293 438438 or email [asb@crawley.gov.uk](mailto:asb@crawley.gov.uk)

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| Your name: ....................................................................................    Your contact number: ……............................................................ | Your address: ..............................................................................  Investigating officer: .................................................................... |

Address or location where problem is occurring (inc. house/flat number) ...............................................................................................

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| Date | Time  (state am or pm) | | Nature of incident, including any details of those involved | State how this is interfering with your life | Signature |
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| I certify that the above details are correct to the best of my knowledge.  Signature: .................................................................................................................... Date: ............................................................. |

Address or location where problem is occurring (inc. house/flat number) ...............................................................................................

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