

CRAWLEY BOROUGH COUNCIL

FREEDOM OF INFORMATION APPLICATION FORM

DETAILS OF APPLICANT

Surname First Name

Address

.....

.....

Post code Telephone Number

E-mail Address

(We may need to contact you to clarify details of your request)

If you are making the request on behalf of a company or organisation, please state:

Name of organisation

.....

DETAILS OF REQUEST

I am requesting information concerning

.....

.....

.....

Please provide any reference numbers, or other details which will assist the Council to locate the information.

.....

.....

.....

Is your request for personal information?

Yes

No

FORM OF ACCESS

If you wish to receive the information requested in a form other than a hard copy, please specify (e.g. electronically, by inspection).

.....
.....

FEES

I understand that there may be a charge in respect of this request.

Applicant's signature

Date

Please return to:

**Principal Lawyer - Corporate Support
Crawley Borough Council
Town Hall
The Boulevard
Crawley
West Sussex
RH10 1UZ**