

Statement of Consultation

Appendix 5

Submission Consultation: Advertising and
Communication Materials

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1. Notification of Consultation in accordance with Regulation 19 (a) and (b) “Statement of Representation procedure”

Statement of Representations Procedure

Published in the Crawley Observer 27 August 2014



Crawley 2030: The Crawley Borough Local Plan 2015-2030

Statement of Representation Procedure and Notification of Public Consultation Submission
Local Plan: 1 September – 13 October 2014

Regulation 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) regulations 2012
The submission Local Plan sets out the council's vision for the development of Crawley from 2015-2030. It contains strategic planning policies and principles which will shape the future of the town and will be used in the consideration of planning applications.

The publication of the submission Local Plan for Crawley is being made available for representations over a six week statutory consultation period starting on Monday 1 September - Monday 13 October 2014. During this period the Local Plan will be published and made available alongside other supporting documents.

Making a representation

If you would like to comment on the submission Local Plan, you will be required to comment on whether you consider the plan to comply with legal requirements, the duty to cooperate, and whether the document is sound.

Representations must be received by the Borough Council no later than 5pm on 13 October 2014 or they will not be considered.

All representations received within the statutory consultation period will be submitted to the Secretary of State, who will appoint an Inspector to carry out an independent examination of the Local Plan and its evidence base.

Representations should be provided in writing. This can be done by completing and submitting the standard representation form using the following methods:

Online: using the council's eform at www.crawley.gov.uk/crawley2030

Email: forward.planning@crawley.gov.uk

Post: Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

Paper copies of the representation form and guidance notes are available at the Town Hall reception or can be posted out if requested, or can be viewed online at www.crawley.gov.uk/crawley2030

Drop-in events will also be held during the consultation, where independent expert advice will be provided to help residents and interested parties respond to the consultation. Details of these events will be publicised prior to the start of the consultation on the council's website.

Document availability

During the representation period the submission Local Plan and all of its supporting documents will be available to view online at www.crawley.gov.uk/crawley2030

Paper copies of the documents will be available at the following locations:

Town Hall: The Boulevard, Crawley RH10 1UZ. Phone: 01293 438000. Opening hours: Monday to Friday 8.30am-5pm.

Crawley Library: Southgate Avenue, Southgate, Crawley RH10 6HG. Phone: 01293 651744. Opening hours: Monday to Friday 9am-7pm and Saturday 9am-5pm.

Broadfield Library: 46 Broadfield Barton, Broadfield, Crawley RH11 9BA. Phone: 01293 543298. Opening hours: Monday to Friday 10am-5pm and Saturday 10am-2pm.

Please indicate in your representations if you would like to be notified of future stages of the Local Plan, including the submission of the Local Plan for independent examination, the publication of the Inspectors recommendations and the adoption of the Local Plan.

For more information visit www.crawley.gov.uk/crawley2030, email us at forward.plans@crawley.gov.uk or call us on 01293 438624.

Statement of Representations Procedure

Crawley Observer 27 August 2014

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Statement of Representations Procedure

Crawley Borough Council Public Notices

Public Notices

Click on the links below to view public notices issued by Crawley Borough Council:

- » 1 September 2014: [The Statement of Representation Procedure and Notification of Public Consultation Submission Local Plan](#)



Crawley 2030: The Crawley Borough Local Plan 2015-2030

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For more information visit www.crawley.gov.uk/crawley2030, email us at forward.plans@crawley.gov.uk or call us on 01293 438624.

2. Press and Media Coverage

Crawley₂₀₃₀

The final stage of consultation on the plan for Crawley over the next 15 years has started.

The town's Local Plan, called Crawley 2030, is 169 pages long and has been developed with feedback from residents, businesses and other stakeholders over three previous stages of consultation.

The draft submission Local Plan includes:

- The allocation of 4,895 new homes in Crawley between 2015 and 2030. Approximately half of these will be in Forge Wood
- The retention of the current requirement of 40 per cent affordable housing in all residential schemes, subject to viability. Where viability allows, low cost housing will also be sought on developments of 15 homes or more
- The encouragement of retail and residential use in the town centre
- The designation of Ifield Brook Meadows and Rusper Road Playing Fields as local green spaces.

The consultation, which runs until 5pm on 13 October, is for local residents, businesses and stakeholders to make formal representations on any policy or allocation in the Local Plan.

Comments must be based on whether you consider the plan to comply with legal requirements, the duty to cooperate and whether the plan is sound.

All responses will go to a Planning Inspector appointed by the Secretary of State. The inspector is expected to hold an examination in public in March or April next year and the council anticipates receiving the inspector's report in July.

To have your say and for more information on Crawley 2030 visit www.crawley.gov.uk/crawley2030

Consultation events

Crawley Borough Council will also be holding information events to help residents respond to the consultation. Dates and venues will be available at www.crawley.gov.uk/crawley2030

You can email your comments to forward.planning@crawley.gov.uk or send them to Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

The vision

Crawley Borough Council's vision for Crawley in 2030 is "a modern, vibrant town that stands proud of its achievements and uses its strengths to reach its potential. Its strong and diverse communities, neighbourhood structure, sustainable economic growth and excellent connections within and beyond the region will make it a place that people enjoy and want to live, work and visit."

The plan

The Local Plan is designed to ensure the town's future development and infrastructure needs can be delivered to support sustainable economic growth while continuing to protect its important built and natural environmental assets. It covers sustainable development, character, economic growth, housing, environment, infrastructure and Gatwick Airport.

The Local Plan contains strategic planning policies and principles which will shape the future of the town and be used in the consideration of planning applications.



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Crawley Local Plan - Strategy published

1 September 2014 , Be the First to Comment

Crawley Borough Council published their Local Plan on 1 September 2014.

Crawley Borough Council have published their draft Local Plan for a consultation that runs from 1 September 2014 until 13 October 2014. Crawley Borough Council have scheduled the submission of the plan to happen in November 2014 and expect to adopt the plan in October 2015.

Attachments

[Crawley - Local Plan - Draft Plan](#)

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Crawley News Article

30 August 2014



THE final stage of consultation on the plan detailing where [homes](#) will be built in Crawley over the next 15 years starts next week.

The town's Local Plan, called Crawley 2030, was finally approved in draft form at a full council [meeting](#) last month.

The draft submission includes the building of 4,895 [new homes](#) in Crawley between 2015 and 2030. Of these, 1,900 would be in Forge Wood, a new [development](#) north of Pound Hill.

There is a requirement that 40 per cent of homes in all residential developments will be affordable housing, where viable.

The council also approved setting aside land at Broadfield Kennels for a potential travellers' site.

A pledge to push for retail and residential developments in the town centre is included as well.

Ifield Brook Meadows and Rusper Road Playing Fields will be designated as green spaces if the plan is approved.

The final public consultation begins on Monday, September 1, and will run until 5pm on October 13.

Residents, [businesses](#) and stakeholders will all be able to comment on any policy in the draft plan.

Comments must be based on whether you consider the plan to comply with legal requirements and whether the plan is sound.

All responses will go to a planning inspector.

The inspector is expected to hold an examination of the plan in public in March or April next year and the council anticipates receiving the inspector's report in July.

The council is planning on holding information events to help residents respond to the consultation.

Dates and venues for these are yet to be finalised.

To have your say and for more information, visit www.crawley.gov.uk/crawley2030

Comments can also be e-mailed to forward.planning@crawley.gov.uk

Read more: <http://www.crawleynews.co.uk/Final-chance-say-Crawley-Local-Plan-including/story-22829860-detail/story.html#ixzz3E8Pakoom>

Follow us: [@crawley_news](#) on Twitter | [crawleynews](#) on Facebook

Read more at <http://www.crawleynews.co.uk/Final-chance-say-Crawley-Local-Plan-including/story-22829860-detail/story.html#5QhmS3EV6R2hfLZG.99>



The final chance for residents to have their say on plans for thousands of homes started this week.

A final consultation on Crawley's local plan, which sets out development over the next 15 years, began yesterday.

Crawley 2030 is 169 pages long and has been developed over three previous stages of consultation.

Councillor Peter Smith, member for planning and economic development, said: "This is the last chance for residents to have their say on our draft local plan before it is examined by a planning inspector.

"So if you're interested in the future sustainable development of Crawley please get in touch and take part in this stage of consultation.

"The council is making arrangements for independent help to be made available to assist residents to submit comments and details will be released shortly."

The draft submission local plan includes: 4,895 new homes by 2030, around half of which will be in Forge Wood; retention of the current requirement of 40 per cent affordable housing, subject to viability; encouragement of retail and residential use in the town centre and designation of Ifield Brook Meadows and Rusper Road Playing Fields as local green spaces.

According to the statement, Crawley Borough Council's vision for Crawley in 2030 is: "A modern, vibrant town that stands proud of its achievements and uses its strengths to reach its potential.

“Its strong and diverse communities, neighbourhood structure, sustainable economic growth and excellent connections within and beyond the region will make it a place that people enjoy and want to live, work and visit.”

The consultation is open until 5pm on October 13.

A spokesman for the council said: “Comments must be based on whether you consider the plan to comply with legal requirements, the duty to cooperate and whether the plan is sound.”

All responses will go to a planning inspector who will hold a public examination in March or April next year with the council expecting a report in July.

To have a say and for more [information](#), visit www.crawley.gov.uk/crawley2030 Comments can also be emailed to forward.planning@crawley.gov.uk or posted to Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.



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SUSY NEWS

CRAWLEY HOUSING PLAN

🕒 SEPTEMBER 8, 2014 👤 GEOFF

The future of almost 5-thousand new homes in Crawley is up for discussion.

Crawley Borough Council is calling for residents in the area to come forward to make formal representations on any policy or allocation in the Local Plan, called Crawley 2030.

Other topics to be discussed include affordable housing, retail space in the town centre and green space.

The consultation runs until the 13th October, see the council website for more details.

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6 September 2014 Last updated at 15:37



'Last chance' for Crawley new homes comments



The council wants to build 4,895 homes between 2015 and 2030

Consultation on proposals for nearly 5,000 homes in Crawley will be the "last chance" for people to have their say before it goes before an inspector, the borough council has said.

The draft Crawley local plan includes proposals to build 4,895 new homes by 2030. About half will be in Forge Wood.

The council said the plan included affordable housing, green spaces and retail and residential use in the town.

Drop-in events will be held in September and October.

Councillor Peter Smith, cabinet member for planning and economic development, said: "This consultation is the last chance for residents to tell us what they think before it is examined by a planning inspector."

He urged people interested in the future of the town to take part.

The drop-in events will be held on 25 September in the Bewbush Centre, 2 October in Crawley Library and 6 October at Broadfield Youth and Community Centre.

Facebook

5 September 2014

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Local Plan consultation events

5 September 2014 at 04:25

Crawley Borough Council has arranged three events to help residents take part in the final stage of consultation on Crawley's Local Plan.

The six-week consultation, which began on 1 September, is for local residents, businesses and stakeholders to make formal representations on any policy or allocation in the Local Plan, called Crawley 2030.

The council has arranged drop-in events to help residents respond to the consultation. These will take place on:

- Thursday 25 September from 6.30-8.30pm at the Bewbush Centre (café area)
- Thursday 2 October from 5-6.30pm and 7-8.30pm at Crawley Library
- Monday 6 October from 6.30-8.30pm at Broadfield Youth and Community Centre.

Councillor Peter Smith, Cabinet member for Planning and Economic Development, said: "We've set up these three events to help explain the consultation process and how residents can have their say on our draft Local Plan.

"This consultation is the last chance for residents to tell us what they think before it is examined by a Planning Inspector.

"So if you're interested in the future sustainable development of our town please come along to one of our events to find out more and take part in this stage of consultation."

The town's Local Plan is 169 pages long and has been developed with feedback from residents, businesses and other stakeholders over three previous stages of consultation.

The draft submission Local Plan includes:

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Crawley Borough Council's vision for Crawley in 2030 is "a modern, vibrant town that stands proud of its achievements and uses its strengths to reach its potential. Its strong and diverse

communities, neighbourhood structure, sustainable economic growth and excellent connections within and beyond the region will make it a place that people enjoy and want to live, work and visit.”

The Local Plan contains strategic planning policies and principles which will shape the future of the town and be used in the consideration of planning applications.

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All responses will go to a Planning Inspector appointed by the Secretary of State. The inspector is expected to hold an examination in public in March or April next year and the council anticipates receiving the inspector’s report in July.

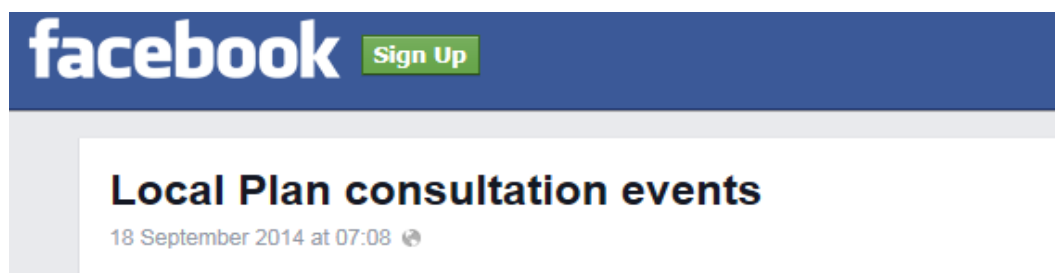
To have your say and for more information on Crawley 2030 visit

<http://l.facebook.com/l.php?u=http%3A%2F%2Fwww.crawley.gov.uk%2Fcrawlley2030&h=cAQHwkpEe&s=1>

You can also email your comments to forward.planning@crawley.gov.uk or send them to Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

Facebook

18 September 2014



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To have your say and for more information on Crawley 2030 visit

<http://l.facebook.com/l.php?u=http%3A%2F%2Fwww.crawley.gov.uk%2Fcrawlley2030&h=AAQG Y5FwV&s=1>

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Crawley 2030

Emerging Local Plan - Crawley 2030



Planning affects us all. The homes we live in, the places where we work, the open spaces where we relax and the roads we travel on are all a result of planning decisions that have been made.

Crawley 2030, our new Local Plan, is an important document which sets the way forward for planning the future of our town for the next 15 years. Once completed and adopted, the document will provide the basis for future planning decisions in Crawley.

Keep up with the new Local Plan: register for email updates on Crawley 2030

Update, September 2014

The statutory* six-week consultation period on the Crawley Local Plan (2015-2030) has now started and will run from 1 September 2014 to 5pm on 13 October 2014.

During this time we would like to invite you to make comments on the [submission Local Plan](#), the [Local Plan Map](#) and the [Sustainability Appraisal](#) as well as all of its supporting documents and evidence base. The main submission Local Plan documents are linked below.

To give your views on the Local Plan, see 'Making a Representation' further down this page.

*Regulation 19,20 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012

Submission Local Plan Documents:

- LP001 [Crawley Submission Local Plan](#) (PDF 8.7mb) Crawley Borough Council (2014)
- LP002 [Crawley Submission Local Plan Map](#) (PDF 37.5mb) Crawley Borough Council (2014)
- The Statement of Representation Procedure and Notification of Public Consultation Submission Local Plan
- LP003 [Crawley Submission Local Plan Sustainability Appraisal](#) (2014) Crawley Borough Council
- LP004 [Crawley Local Plan Consultation Statement](#) (2013)
- LP004 [Appendix 1 – early consultation \(Core Strategy\)](#)
- LP004 [Appendix 2 – early consultation \(Issues & Options\)](#)
- LP004 [Appendix 3 – early consultation \(Preferred Options\)](#)
- LP004 [Appendix 4 – early consultation \(Additional Sites\)](#)
- LP005 [Crawley Infrastructure Plan](#) (2013) Crawley Borough Council
- LP006 [Crawley Duty to Cooperate Statement](#) Crawley Borough Council (2013)
- LP007 [Crawley Housing Implementation Strategy](#) Crawley Borough Council (April 2014)
- LP008 [Crawley Borough Council Community Infrastructure Levy and Affordable Housing Viability Assessment](#) Nationwide CIL Service (2013)
- LP009 [Crawley Submission Local Plan Habitat Regulations Screening Report](#) Crawley Borough Council (2013)

All of the supporting documents and evidence base are available to view online.

Hard copies of all the documents will also be available to view at the following locations:

- Town Hall:** The Boulevard, Crawley RH10 1UZ. Phone: 01293 438000. Opening hours: Monday to Friday 8.30am-5pm.
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In This Section:

- Planning and Development
- Planning Policy
- Emerging Local Plan - Crawley 2030**
- Background Documents and Evidence
- Current Progress
- Previous Consultations

Contact Us

tel: (01293) 438512

fax: (01293) 438495

email: [click to contact us](#)

address:

Strategic Planning
Town Hall
The Boulevard
Crawley
W.Sussex RH10 1UZ



Making a Representation

If you would like to make a formal comment on the Local Plan this must be provided in writing using the representation form. The form can be completed online or downloaded and returned to us. Choose one of the options below:

- Complete an [online representation form](#)
- Download a copy of the [representation form](#) to print or email.

Downloaded forms can be sent via [email](#) or by post to: Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

When making a comment on the Local Plan you should consider whether the document complies with legal requirements, the duty to cooperate and is sound. In order to do this we have created a [guidance note](#) for you to follow whilst completing the representation form.

Drop-in Sessions

Crawley Borough Council will also be holding drop in sessions run by an independent planning consultant to provide more information on how to formally engage in the planning process. These sessions will be held at:

Date	Time	Venue
Thursday 25 September	6.30pm-8.30pm	Bewbush Centre (café area)
Thursday 2 October	5pm-6.30pm and 7pm-8.30pm	Crawley Library, Southgate Avenue, RH10 6HG
Monday 6 October	6.30pm-8.30pm	Broadfield Youth and Community Centre, Broadfield Barton, RH11 9BA

For further information and details of the drop in sessions please check this [page](#) or call us on 01293 438624.

Progress

Producing a Local Plan can be a complex process, however we have simplified it into a number of key stages. These are outlined in the table below so you can see where we are in the process:

Stage	Date	Progress
Issues and Options consultation	19 Jan – 1 Mar 2012	Completed
Preferred Strategy consultation	22 Oct – 3 Dec 2012	Completed
Site Allocation consultation	3 June – 1 July 2013	Completed
Submission consultation	1 Sept – 13 Oct 2014	Currently taking place
Submission	Nov 2014	Anticipated
Examination in Public	Mar-Apr 2015	Anticipated
Adoption	Oct/Nov 2015	Anticipated

For more details on the progress of the plan, please visit the [Current Progress](#) page, which goes through the completed stages above, giving you a more detailed picture of what has happened to date.

Documents

Once a consultation stage is complete, the materials used (including the relevant version of the emerging Local Plan) and the consultation report can be found on the [Previous Consultations](#) page.

All of the background documents being used for the emerging Local Plan can be found on the [Background Documents & Evidence](#) page.

Contact Us

For more information on the Local Plan, please contact [Elizabeth Brigden](#), the Planning Policy Manager on 01293 438624 or use the details on the right.

Crawley Borough Council Homepage- Crawley 2030 feature

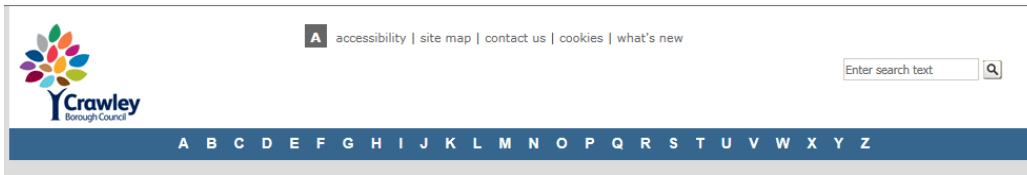
Week beginning 1 September and week beginning 22 September 2014

The screenshot shows the Crawley Borough Council homepage with a focus on the 'Crawley 2030' consultation. At the top left is the council's logo and a navigation menu with links for accessibility, site map, contact us, cookies, and what's new. A search bar is located in the top right. Below the header is a blue navigation bar with letters A through Z. The main content area is divided into several sections:

- Main Menu:** A vertical list of service categories including HOME, Business, Community and Neighbourhoods, Council Services and Democracy, Council Tax and Benefits, Health and Environment, Homes and Housing, Jobs and Careers, Learning, Leisure and Culture, News and Events, Planning and Development, Streets, Roads and Transport, and Waste and Recycling. There is also a 'browse by theme' section with a search box.
- Navigation:** A row of buttons for FIND, TELL, PAY, and APPLY.
- Crawley 2030:** A large green graphic with the text 'Crawley 2030 Help plan the future of your town'. Below it, a dark box states: 'Consultation is open on the Crawley 2030 draft Local Plan. Come along to one of our [consultation events](#) to find out more and have your say.'
- My Neighbourhood:** A list of 12 neighborhoods with double arrow icons: Bewbush, Broadfield, Furnace Green, Gossops Green, Ifield, Langley Green, Maidenbower, Northgate, Pound Hill, Southgate, Tilgate, Three Bridges, and West Green. To the right is a map of the borough with a 'click the map' link.
- Latest News:** A section titled 'Latest News' featuring a 'Southgate By-Election' article. Below it is a 'Crawley Borough Council on twitter' section with three tweets from @crawleybc, including one about Bloom gold and another about council vacancies.

Press Release Crawley Borough Council

22 August 2014



Final chance to have your say on Local Plan

22 Aug 2014

The final stage of consultation on the plan for Crawley over the next 15 years begins on Monday 1 September.

The town's Local Plan, called Crawley 2030, is 169 pages long and has been developed with feedback from residents, businesses and other stakeholders over three previous stages of consultation.

The draft submission Local Plan includes:

- The allocation of 4,895 new homes in Crawley between 2015 and 2030. Approximately half of these will be in Forge Wood
- The retention of the current requirement of 40 per cent affordable housing in all residential schemes, subject to viability. Where viability allows, low cost housing will also be sought on developments of 15 homes or more
- The encouragement of retail and residential use in the town centre
- The designation of Ifield Brook Meadows and Rusper Road Playing Fields as local green spaces.

Crawley Borough Council's vision for Crawley in 2030 is "a modern, vibrant town that stands proud of its achievements and uses its strengths to reach its potential. Its strong and diverse communities, neighbourhood structure, sustainable economic growth and excellent connections within and beyond the region will make it a place that people enjoy and want to live, work and visit."

The Local Plan contains strategic planning policies and principles which will shape the future of the town and be used in the consideration of planning applications.

The consultation, which runs until 5pm on 13 October, is for local residents, businesses and stakeholders to make formal representations on any policy or allocation in the Local Plan.

Comments must be based on whether you consider the plan to comply with legal requirements, the duty to cooperate and whether the plan is sound.

All responses will go to a Planning Inspector appointed by the Secretary of State. The inspector is expected to hold an examination in public in March or April next year and the council anticipates receiving the inspector's report in July.

Councillor Peter Smith, Cabinet member for Planning and Economic Development, said: "This is the last chance for residents to have their say on our draft Local Plan before it is examined by a Planning Inspector.

"So if you're interested in the future sustainable development of Crawley please get in touch and take part in this stage of consultation. The council is making arrangements for independent help to be made available to assist residents to submit comments and details will be released shortly."

To have your say and for more information on Crawley 2030 visit www.crawley.gov.uk/crawley2030

Crawley Borough Council will also be holding information events to help residents respond to the consultation. Dates and venues will be available at www.crawley.gov.uk/crawley2030

You can also email your comments to forward.planning@crawley.gov.uk or send them to Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

Press Release Crawley Borough Council

18 September 2014



[A](#) [accessibility](#) | [site map](#) | [contact us](#) | [cookies](#) | [what's new](#)

Enter search text

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Local Plan consultation events

18 Sep 2014

Crawley Borough Council has arranged three events to help residents take part in the final stage of consultation on Crawley's Local Plan.

The six-week consultation, which began on 1 September, is for local residents, businesses and stakeholders to make formal representations on any policy or allocation in the Local Plan, called Crawley 2030.

The council has arranged drop-in events to help residents respond to the consultation. These will take place on:

Thursday 25 September from 6.30-8.30pm at the Bewbush Centre (café area)
Thursday 2 October from 5-6.30pm and 7-8.30pm at Crawley Library
Monday 6 October from 6.30-8.30pm at Broadfield Youth and Community Centre.

Councillor Peter Smith, Cabinet member for Planning and Economic Development, said: "We've set up these three events to help explain the consultation process and how residents can have their say on our draft Local Plan.

"This consultation is the last chance for residents to tell us what they think before it is examined by a Planning Inspector.

"So if you're interested in the future sustainable development of our town please come along to one of our events to find out more and take part in this stage of consultation."

The town's Local Plan is 169 pages long and has been developed with feedback from residents, businesses and other stakeholders over three previous stages of consultation.

The draft submission Local Plan includes:

The allocation of 4,895 new homes in Crawley between 2015 and 2030. Approximately half of these will be in Forge Wood
The retention of the current requirement of 40 per cent affordable housing in all residential schemes, subject to viability. Where viability allows, low cost housing will also be sought on developments of 15 homes or more
The encouragement of retail and residential use in the town centre
The designation of Ifield Brook Meadows and Rusper Road Playing Fields as local green spaces.

Crawley Borough Council's vision for Crawley in 2030 is "a modern, vibrant town that stands proud of its achievements and uses its strengths to reach its potential. Its strong and diverse communities, neighbourhood structure, sustainable economic growth and excellent connections within and beyond the region will make it a place that people enjoy and want to live, work and visit."

The Local Plan contains strategic planning policies and principles which will shape the future of the town and be used in the consideration of planning applications.

The consultation runs until 5pm on 13 October. Comments must be based on whether you consider the plan to comply with legal requirements, the duty to cooperate and whether the plan is sound.

All responses will go to a Planning Inspector appointed by the Secretary of State. The inspector is expected to hold an examination in public in March or April next year and the council anticipates receiving the inspector's report in July.

To have your say and for more information on Crawley 2030 visit www.crawley.gov.uk/crawley2030

You can also email your comments to forward.planning@crawley.gov.uk or send them to Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

Twitter Coverage

22 August 2014



Crawley Council
@crawleybc

Follow

The final stage of consultation on the plan for Crawley over the next 15 years begins on 1 September
crawley.gov.uk/pw/News_and_Ev...

Reply Retweet Favourite More

3:07 am - 22 Aug 2014

1 September 2014



Crawley Council
@crawleybc

Follow

Consultation on our Local Plan is now open. Have your say on the future of Crawley over the next 15 years:
crawley.gov.uk/crawley2030

Reply Retweet Favourite More

RETWEETS
3

FAVOURITES
2



10:42 am - 1 Sep 2014

5 September 2014



Crawley Council
@crawleybc

Follow

Events to help residents take part in the final stage of the Local Plan consultation have been arranged [#Crawley2030](https://twitter.com/Crawley2030)
crawley.gov.uk/pw/News_and_Ev...

Reply Retweet Favourite More

FAVOURITE
1



4:50 am - 5 Sep 2014

18 September 2014



Crawley Council
@crawleybc

 Follow

Come and have your say on the Local Plan at upcoming consultation events! For more information, click the link below.

crawley.gov.uk/pw/News_and_Ev...

 Reply  Retweet  Favourite  More

RETWEET

1



7:29 am - 18 Sep 2014

3. Prepared Notifications



LOCAL PLAN UPDATE

1 September 2014

Crawley 2030 – statutory submission consultation 1 September to 13 October 2014

(Regulation 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) regulations 2012)

Dear ,

We are writing to you as you have previously engaged in the Local Plan process or you have expressed an interest in being notified of future stages of the Crawley Local Plan.

The council has been preparing its new Local Plan over the past few years in consultation with residents, businesses and other key stakeholders and government bodies. The Local Plan contains the strategic planning policies and principles which will shape the future of the town over the period 2015-2030.

We would like to thank everyone that has participated in the process to date, as the feedback provided at each stage has enabled us to prepare a document that we believe to be a robust plan for the future.

Crawley Borough Council approved the draft submission Local Plan for its formal statutory consultation stage and submission at the Full Council meeting on 23 July 2014.

As a result, a statutory six-week consultation period will take place from 1 September to 5pm on 13 October 2014.

During this time we would like to invite you to make comments on the submission Local Plan, the Local Plan Map and the Sustainability Appraisal. If you would like to make a comment you must consider whether the document complies with legal requirements, the duty to co-operate and is sound (please see the guidance note for more information). Any comments submitted after the six-week period cannot be accepted.

All comments received within the consultation period will be submitted to the Secretary of State, who will appoint a planning inspector to carry out an independent examination of the Local Plan and its evidence base. There will also be an opportunity to participate in specific public examination hearings for those who indicate that they wish to do so when completing the representation form.

If you require any advice when completing the representation form, Crawley Borough Council will be holding drop-in sessions run by an independent planning consultant to provide more information on how to formally engage in the planning process. These will be held at:

- Thursday 25th September 18:30-20:30 Venue TBC
- Thursday 2nd October 17:00-18:30 and 19:00-20:30 Crawley Library, Southgate Avenue RH10 6HG
- Monday 6th October 18:30-20:30 Broadfield Youth and Community Centre, Broadfield Barton, Rh11 9BA

For further information and details of the drop in sessions, please visit the website www.crawley.gov.uk/crawley2030 or call us on 01293 438624.

All comments made must be submitted in writing by completing the representation form. This can be done by using one of the following methods:

- Online using the council's eform at www.crawley.gov.uk/crawley2030
- Email: forward.planning@crawley.gov.uk
- Post: Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

Copies of the representation form and supporting guidance notes can be downloaded online at www.crawley.gov.uk/crawley2030 or paper copies are available at the Town Hall, Crawley Library or Broadfield Library.

During the consultation period the submission Local Plan and all of its supporting documents will be available to view online at www.crawley.gov.uk/crawley2030

Hard copies will also be available to view at the following locations:

- Town Hall: The Boulevard, Crawley RH10 1UZ. Phone: 01293 438000. Opening hours: Monday to Friday 8.30am-5pm.
- Crawley Library: Southgate Avenue, Southgate, Crawley RH10 6HG. Phone: 01293 651744. Opening hours: Monday to Friday 9am-7pm and Saturday 9am-5pm.
- Broadfield Library: 46 Broadfield Barton, Broadfield, Crawley RH11 9BA. Phone: 01293 543298. Opening hours: Monday to Friday 10am-5pm and Saturday 10am-2pm.

For further information, a Notification of Public Consultation can be found in the Crawley Observer newspaper and on the Crawley 2030 website.

If you have any queries please contact the Forward Planning team either by email to forward.plans@crawley.gov.uk or call us on 01293 438624.

Kind regards

The Forward Planning Team

Consultation Notification Letter

Strategic Housing and Planning Services

Contact: Elizabeth Brigden Date: 1st September 2014
Direct Line: 01293 438624 Email: forward.plans@crawley.gov.uk

Director: David Covill
Development and Resources Directorate

Dear,

Crawley 2030: statutory submission consultation 1 September to 13 October 2014

(Regulation 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) regulations 2012)

We are writing to you as you have previously engaged in the Local Plan process or expressed an interest in being notified of future stages of the Crawley Local Plan.

The council has been preparing its new Local Plan over the past few years in consultation with residents, businesses and other key stakeholders and government bodies. The Local Plan contains the strategic planning policies and principles which will shape the future of the town over the period 2015-2030.

We would like to thank everyone that has participated in the process to date, as the feedback provided at each stage has enabled us to prepare a document that we believe to be a robust plan for the future.

Crawley Borough Council approved the draft submission Local Plan for its formal statutory consultation stage and submission at the Full Council meeting on 23 July 2014.

As a result, a statutory six-week consultation period will take place from 1 September 2014 to 5pm on 13 October 2014.

During this time we would like to invite you to make comments on the submission Local Plan as well as the Local Plan Map and the Sustainability Appraisal. If you would like to make a comment you must consider whether the document complies with legal requirements, the duty to co-operate and is sound (please see the guidance note that is accompanying this letter for more information). Any comments submitted after the six-week period cannot be accepted.

All comments received within the consultation period will be submitted to the Secretary of State, who will appoint a planning inspector to carry out an independent examination of the Local Plan and its evidence base. There will also be an opportunity to participate in specific public examination hearings for those who indicate that they wish to do so when completing the representation form.

If you require any advice when completing the representation form, Crawley Borough Council will be holding drop-in sessions run by an independent planning consultant to provide more information on how to formally engage in the planning process. These will be held at:

- Thursday 25th September 18:30- 20:30 venue TBC
- Thursday 2nd October 17:00-18:30 and 19:00-20:30 Crawley Library, Southgate Avenue RH10 6HG
- Monday 6th October 18:30-20:30 Broadfield Youth and Community Centre, Broadfield Barton, RH11 9BA

For further information and details of the drop in sessions please see the website www.crawley.gov.uk/crawley2030 or call us on 01293 438624.

I have enclosed a paper copy of the representation form for you to complete, as well as some supporting guidance notes to help you make any comments. If you would like to attend one of the drop-in sessions, please bring the representation form with you.

Comments must be submitted in writing by completing the representation form. This can be done by using one of the following methods:

- Online using the council's eform at www.crawley.gov.uk/crawley2030
- Email: forward.planning@crawley.gov.uk
- Post: Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

Copies of the representation form and supporting guidance notes can be downloaded online at www.crawley.gov.uk/crawley2030 or paper copies are available at the Town Hall, Crawley Library and Broadfield Library.

During the consultation period the Local Plan and all of its supporting documents will be available to view online at www.crawley.gov.uk/crawley2030

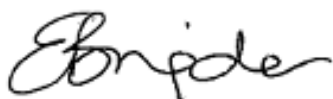
Hard copies will also be available to view at the following locations:

- Town Hall: The Boulevard, Crawley RH10 1UZ. Phone: 01293 438000. Opening hours: Monday to Friday 8.30am-5pm.
- Crawley Library: Southgate Avenue, Southgate, Crawley RH10 6HG. Phone: 01293 651744. Opening hours: Monday to Friday 9am-7pm and Saturday 9am-5pm.
- Broadfield Library: 46 Broadfield Barton, Broadfield, Crawley RH11 9BA. Phone: 01293 543298. Opening hours: Monday to Friday 10am-5pm and Saturday 10am-2pm.

For further information, a Notification of Public Consultation can be found in the Crawley Observer newspaper and on the Crawley 2030 website.

If you have any queries please contact the Forward Planning team either by email to forward.plans@crawley.gov.uk or call us on 01293 438624.

Yours sincerely,



Elizabeth Brigden
Planning Policy Manager

Consultation Notification to Statutory Stakeholders

LOCAL PLAN UPDATE

29th August 2014



Crawley 2030 – statutory submission consultation 1 September to 13 October 2014

(Regulation 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) regulations 2012)

Dear ,

As you will be aware, Crawley Borough Council has been preparing its new Local Plan over the past few years in consultation with residents, businesses and other key stakeholders and government bodies. The Local Plan contains the strategic planning policies and principles which will shape the future of the town over the period 2015-2030.

We would like to thank all those that have participated in the process to date as the feedback provided at each stage has enabled us to prepare a document that we believe to be a robust plan for the future.

Crawley Borough Council approved the draft submission Local Plan for its formal statutory consultation stage and submission at the Full Council meeting on 23 July 2014.

As a result, a statutory six-week consultation period will take place from 1 September 2014 to 5pm on 13 October 2014. Any representations submitted after this six-week period cannot be accepted.

During this time we would like to invite you to make representations on the submission Local Plan, the Local Plan Map and the Sustainability Appraisal. We would also appreciate any comments on the Infrastructure Plan, the Duty to Cooperate Statement, the Habitats Regulations Screening Report and the Consultation Statement. When making a representation you must consider whether the Local Plan complies with legal requirements, the duty to co-operate and is sound.

All representations received within the consultation period will be submitted to the Secretary of State, who will appoint a planning inspector to carry out an independent examination of the Local Plan and its evidence base. There will also be an opportunity to participate in specific public examination hearings for those who indicate they wish to do so in their representation.

Representations must be submitted in writing by completing the representation form. This can be done by using one of the following methods:

- Online using the council's eform at www.crawley.gov.uk/crawley2030
- Email: forward.planning@crawley.gov.uk
- Post: Forward Planning, Crawley Borough Council, Town Hall, the Boulevard, Crawley, RH10 1UZ.

During the consultation period the submission Local Plan and all of its supporting documents will be available to view online at www.crawley.gov.uk/crawley2030.

Hard copies will also be available to view at the following locations:-

- Town Hall: The Boulevard, Crawley RH10 1UZ. Phone: 01293 438000. Opening hours: Monday to Friday 8.30am-5pm.
- Crawley Library: Southgate Avenue, Southgate, Crawley RH10 6HG. Phone: 01293 651744. Opening hours: Monday to Friday 9am-7pm and Saturday 9am-5pm.

- Broadfield Library: 46 Broadfield Barton, Broadfield, Crawley RH11 9BA. Phone 01293 543298. Opening hours: Monday to Friday 10am-5pm and Saturday 10am-2pm.

Further to this, in order to make sure that all of our evidence documents are based on the most up to date information, could you please notify us of any studies or documents that have recently been published or updated. In particular, I draw your attention to the Baseline information set out in Appendix D of the Sustainability Appraisal as well as the Habitats Regulations Screening Report, the Infrastructure Plan and the Duty to Cooperate Statement.

If you have any queries please contact the Forward Planning team either by email to forward.plans@crawley.gov.uk or call us on 01293 438624

Kind regards

The Forward Planning Team

Notification of Drop-in Sessions

LOCAL PLAN UPDATE

19 September 2014



Crawley 2030 – Drop-in Sessions

Submission Local Plan Consultation 1 September-13 October 2014

Dear ,

We are writing to you as you may be interested in attending one of our drop-in sessions to help you formally engage in the planning process. These sessions are being run by an independent planning consultant.

The council has been preparing its new Local Plan over the past few years in consultation with residents, businesses and other key stakeholders and government bodies. The Local Plan contains the strategic planning policies and principles which will shape the future of the town over the period 2015-2030.

Crawley Borough Council approved the draft submission Local Plan for its formal statutory consultation stage and submission at the Full Council meeting on 23 July 2014. As a result, a statutory six-week consultation period is now taking place. The consultation period started on 1 September and will end at **5pm on 13 October 2014**.

During this time we invite you to make comments on the submission Local Plan, the Local Plan Map and the Sustainability Appraisal. If you would like to make a comment you must consider whether the document complies with legal requirements, the duty to co-operate and is sound*.

At the drop-in sessions, an independent planning consultant will be available to provide advice on completing the consultation representation form. This will help you to participate in the Local Plan process and ensure that your views are considered by the Planning Inspector. The sessions will not look at the content of the Local Plan, but will explain the consultation process and provide information on how to make formal comments on the Local Plan.

These will be held on:

- **Thursday 25 September from 6.30-8.30pm at the Bewbush Centre** (café area) Dorsten Square RH11 8XW
- **Thursday 2 October from 5-6.30pm and 7-8.30pm at Crawley Library**, Southgate Avenue RH10 6HG
- **Monday 6 October from 6.30-8.30pm at Broadfield Youth and Community Centre**, Broadfield Barton RH11 9BA

All comments must be submitted in writing by using the representation form. This can be done by using one of the following methods:

- Online using the council's eform at www.crawley.gov.uk/crawley2030
- Email: forward.planning@crawley.gov.uk

- Post: Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ

Copies of the representation form and supporting guidance note can be downloaded online at www.crawley.gov.uk/crawley2030 while paper copies are available at the drop-in sessions as well as the Town Hall, Crawley Library and Broadfield Library.

During the consultation period the submission Local Plan and all of its supporting documents will be available to view online at www.crawley.gov.uk/crawley2030

Hard copies will also be available to view at the following locations:

- Town Hall: The Boulevard, Crawley RH10 1UZ. Phone: 01293 438000. Opening hours: Monday to Friday 8.30am-5pm.
- Crawley Library: Southgate Avenue, Southgate, Crawley RH10 6HG. Phone: 01293 651744. Opening hours: Monday to Friday 9am-7pm and Saturday 9am-5pm.
- Broadfield Library: 46 Broadfield Barton, Broadfield, Crawley RH11 9BA. Phone: 01293 543298. Opening hours: Monday to Friday 10am-5pm and Saturday 10am-2pm.

For more information visit www.crawley.gov.uk/crawley2030 or contact the Forward Planning Team by email at forward.planning@crawley.gov.uk or call us on 01293 438624.

Kind regards

The Forward Planning Team

* A guidance note is available to explain these principles in more detail.

Notification of Closing Date for Consultation (1 week left)



LOCAL PLAN UPDATE

6 October 2014

Crawley 2030 – REMINDER: Consultation closes at 5pm on 13 October 2014

(Regulation 19, 20 and 35 of the Town and Country Planning (Local Planning) (England) regulations 2012)

Dear ,

You have previously been sent an update inviting you to make comments on Crawley's submission Local Plan, the Local Plan Map and the Sustainability Appraisal. We are now writing to you as a reminder of the date for the closing of this formal stage of public consultation. The six-week consultation period started on 1 September and will end at **5pm on 13 October 2014**. Any comments submitted after this date will not be accepted.

Previous comments on the Local Plan

Responses that were received during previous stages of consultation were considered by the council and have helped to shape the current submission Local Plan (2014). Comments received through earlier consultations on the Local Plan are set out in the Crawley Local Plan Consultation Statement. However, these will not be considered as formal representations on the submission Local Plan by the Planning Inspector as part of the examination process. If you submitted a response at a previous stage of consultation and would like this to be considered by the Inspector then you must re-submit your comments by 5pm on 13 October using the council's submission Local Plan representation form as set out below.

Making representations

All comments made must be submitted in writing by completing the representation form. This can be done by using one of the following methods:

- Online using the council's eform at www.crawley.gov.uk/crawley2030
- Email: forward.planning@crawley.gov.uk
- Post: Forward Planning, Crawley Borough Council, Town Hall, The Boulevard, Crawley RH10 1UZ.

Copies of the representation form and supporting guidance notes can be downloaded online at www.crawley.gov.uk/crawley2030 or paper copies are available at the Town Hall, Crawley Library or Broadfield Library.

Accessing the Local Plan documents

During the consultation period the submission Local Plan and all of its supporting documents will be available to view online at www.crawley.gov.uk/crawley2030

Hard copies will also be available to view at the following locations:

- Town Hall: The Boulevard, Crawley RH10 1UZ. Phone: 01293 438000. Opening hours: Monday to Friday 8.30am-5pm.
- Crawley Library: Southgate Avenue, Southgate, Crawley RH10 6HG. Phone: 01293 651744. Opening hours: Monday to Friday 9am-7pm and Saturday 9am-5pm.
- Broadfield Library: 46 Broadfield Barton, Broadfield, Crawley RH11 9BA. Phone: 01293 543298. Opening hours: Monday to Friday 10am-5pm and Saturday 10am-2pm.

Next steps: Examination and hearings held in public

After the consultation period ends on 13 October, the Local Plan and all of the representations received will be submitted to the Secretary of State. A Planning Inspector will then be appointed to carry out a public examination on the Local Plan and its evidence base. The Planning Inspector will hold a series of public examination hearings, which will take place at the Town Hall. The subject of the examination hearings is determined by the Planning Inspector and will be based on the documents submitted by Crawley Borough Council and the representations made.

If your representation is seeking a modification to the Local Plan or part of the plan and you would like to participate in the public examination hearings, then you must state this in your representation. The hearings are open for anyone to observe, but participation in the discussion is only by invitation from the Inspector to those who have outstanding concerns which relate to matters being discussed at the hearing sessions.

The programme officer will, on behalf of the Inspector, circulate the timetable for the Local Plan examination hearing sessions and will inform those people who are invited to attend a hearing session.

For further information, please see the Crawley 2030 website at www.crawley.gov.uk/crawley2030

If you have any queries please contact the Forward Planning Team either by email to forward.plans@crawley.gov.uk or call us on 01293 438624.

Kind regards

The Forward Planning Team

4. Representation Form and Guidance Note

Copy of Representation Form



Crawley₂₀₃₀

Ref No:
<i>Office use only</i>

Crawley Submission Local Plan Representation

**Please return your completed representation form to Crawley Borough Council
by 5pm on 13 October 2014.**

This form has two parts:

PART A – Personal details

By law, representations cannot be made anonymously. All representations will be published alongside your name, company name (if applicable), and your client's name/company (if applicable).

PART B – Your representation

Please fill in a separate sheet for each representation you wish to make. You may submit multiple "PART B" sections with a single "PART A" completed.

PART A – Personal details

Please ensure that you complete all fields in 1. If a planning agent is appointed, please enter the Title, Name and Organisation in 1, and complete the full contact details of the agent in 2.

1. Personal details

2. Agent's details

Title:	<input type="text"/>	<input type="text"/>
First name:	<input type="text"/>	<input type="text"/>
Surname:	<input type="text"/>	<input type="text"/>
Organisation:	<input type="text"/>	<input type="text"/>
Address line 1:	<input type="text"/>	<input type="text"/>
Address line 2:	<input type="text"/>	<input type="text"/>
Town/city:	<input type="text"/>	<input type="text"/>
Postcode:	<input type="text"/>	<input type="text"/>
Telephone:	<input type="text"/>	<input type="text"/>
Email:	<input type="text"/>	<input type="text"/>

PART B – Your representation

3. Please tick the document that you would like to make a representation on:

- Crawley submission Local Plan
- Crawley submission Local Plan Map
- Crawley submission Sustainability Appraisal

4. Which part of the Local Plan does this representation relate to?

Paragraph:

Policy:

Other:

5. Do you consider the Local Plan to be: (Please tick)

- | | | |
|---------------------------------------------|------------------------------|-----------------------------|
| 4.1. Legally compliant? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.2. Sound? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.3. Compliant with the duty to co-operate? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

6. Please give details explaining your response to 4.1, 4.2, or 4.3 below. Please be as clear as possible.

If required, please continue your response on an additional piece of paper and securely attach it to this response

7. Please set out what modification(s) you consider necessary to resolve the issues you have identified above. You need to state why this modification will make the Local Plan legally compliant or sound. It would be helpful if you are able to suggest how the wording of any policy or text should be revised. Please be as clear as possible. Any non-compliance with the duty to co-operate is incapable of modification at examination.

If required, please continue your response on an additional piece of paper and securely attach it to this response

*Your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested modification, as there will not normally be a subsequent opportunity to make further representations. **After this stage, further submissions will only be at the request of the Inspector, based on the matters and issues s/he identifies for examination.***

8. If your representation is seeking a modification, do you consider it necessary to participate in the public examination hearings? (Please tick)

No, I do not wish to participate in the examination hearings

Yes, I wish to participate in the examination hearings

9. If you wish to participate in the public examination hearings, please outline why you consider this to be necessary:

The Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the public examination.

If you would like to make a representation on another policy or part of the Local Plan then please complete a separate PART B section of the form or securely attach an additional piece of paper. Copies of the representation form can also be downloaded from the council's website at: www.crawley.gov.uk/crawley2030

Signature

Date

Supporting Guidance Note

The Local Plan is published so that formal comments supporting or objecting to the Local Plan can be made before it is submitted to the Secretary of State. These comments will be considered alongside the submitted Plan, which will be examined by a Planning Inspector.

This six-week consultation will run from 1 September until 5pm on 13 October 2014. Any responses received after this date will not be accepted.

If you require any extra help when making a comment on the Local Plan, Crawley Borough Council will be holding drop in sessions run by an independent planning consultant to give local people more information on how to formally engage in the planning process. These will be held at:-

- Thursday 25 September 18:30- 20:30,
- Thursday 2 October 17:00-18:30 and 19:00-20:30 Crawley Library, Southgate Avenue RH10 6HG
- Monday 6 October 18:30-20:30 Broadfield Youth and Community Centre, Broadfield Barton, RH11 9BA

For further information and details of the drop in sessions please see the website www.crawley.gov.uk/crawley2030 or call us on 01293 438624.

All comments must be submitted in writing. You can do this:

Online – We have created an easy to use online form to save you time. To submit your response online, visit www.crawley.gov.uk/crawley2030 here you can write your comments and upload any additional information that you would like to submit to support your representation. Once you have left your comments click “Submit” and we will do the rest.

On paper – There is also a paper form identical to our online form. Once you have completed the paper form, please hand it in at the front desk of the Town Hall along with any additional information you would like to submit or send it:

By post to: Local Plan Consultation,
Forward Planning,
Crawley Borough Council,
Town Hall,
The Boulevard,
Crawley
RH10 1UZ

By email to: forward.planning@crawley.gov.uk

Copies of the representation forms can be found online at www.crawley.gov.uk/crawley2030 or paper copies are available at the Town Hall Reception.



Crawley Submission Local Plan consultation notes and representation guidance

Please use these notes to help you complete your comments.

Introduction

Formal comments supporting or objecting to the Local Plan can be made before it is submitted to the Secretary of State for independent examination by a planning inspector. The purpose of the examination is to consider whether the Local plan complies with legal requirements, the duty to co-operate and is sound. In order for your comments to be considered by the planning inspector alongside the submitted plan, all comments must adhere to the guidelines outlined in this document.

Legal compliance and duty to co-operate

The Inspector will first check that the plan meets the legal requirements and the duty to co-operate before moving on to test for soundness.

You should consider the following before making a comment on legal compliance:

- The plan should be included in the current [Local Development Scheme \(LDS\)](#) and the key stages should have been followed. The LDS is a programme of work prepared by Crawley Borough Council, which sets out details of the Local Development Documents (LDDs) that the council intends to produce, and outlines the key stages and timetable involved in producing each document. The LDS is on the council's website and available at the Town Hall.
- The process of community involvement should be in accordance with the council's [Statement of Community Involvement \(SCI\)](#). The SCI sets out the council's strategy for involving the community in the preparation and revision of LDDs (including plans) and the consideration of planning applications.
- The plan should comply with the [Town and Country Planning \(Local Planning\) \(England\) Regulations 2012](#). This requires that upon publication of the Local Plan, the council must publish the necessary documents and make them available to view at the Town Hall and on its website. The council must also inform the Local Plan bodies and anyone who has asked to be notified.
- The council is required to provide a [Sustainability Appraisal Report](#) when it publishes its plan. This should identify how the Sustainability Appraisal has been carried out, the baseline information used to inform the process and the outcomes. The Sustainability Appraisal helps to assess policies to ensure they reflect social, environmental and economic factors.
- The plan must consider any [Sustainable Community Strategy \(SCS\)](#) for its area (i.e. county and district). The SCS is usually prepared by the Local Strategic Partnership, which is representative of a range of interests in the council's area. The SCS is subject to consultation but not to an independent examination.

The Local Plan must comply with the Duty to Cooperate. This is a legal duty requiring local planning authorities, county councils and public bodies to engage constructively and actively on an ongoing basis to take account of cross-boundary issues. You should consider the following before making comments on compliance with the duty to co-operate:

- Councils will be expected to provide [evidence](#) of how they have complied with the duty to co-operate.
- Non-compliance with the duty to co-operate cannot be rectified after the submission of the plan. The Inspector has no power to recommend modifications. Where the duty has not been complied with, the Inspector has no choice but to recommend non-adoption of the plan.

Soundness

The Inspector has to be satisfied that the plan is positively prepared, justified, effective and consistent with national policy.

- **Positively prepared** – This means that the plan seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
- **Justified** – The plan should be the most appropriate strategy when considered against reasonable alternatives, based on proportionate evidence.
- **Effective** – The plan should be deliverable over the plan period and based on effective joint working on cross-boundary strategic priorities.
- **Consistent with national policy** – The plan should enable the delivery of sustainable development in accordance with the National Planning Policy Framework.

If you think the content of the plan is not sound because it does not include a policy where it should do, you should go through the following steps before making comments:

- Is the issue already covered specifically by national planning policy? If so it does not need to be included.
- Is this issue covered by any other policies in the plan or in any other plan?
- If the policy is not covered elsewhere, in what way is the plan unsound?
- If the plan is unsound without the policy, what should the policy say?

General advice

If you wish to make a comment which is seeking a modification to the plan or part of the plan you should make clear in what way it is not sound with regard to the legal compliance, the duty to cooperate and the four requirements set out above. You should try to support your comments with evidence showing why the plan should be modified. It will be helpful if you could also say precisely how you think the plan should be modified by suggesting an alternative.

There will not normally be a subsequent opportunity to make further submissions, so any comments or modifications should be made clear and cover all of the

evidence and supporting information that is necessary. After this stage, further submissions will only be at the request of the Inspector, based on the matters and issues s/he identifies for discussion at the examination.

Where there are groups who share a common view on how they wish to see the plan modified, it would be very helpful for that group to send a single set of comments which represents their view, rather than for a large number of individuals to send in separate comments which repeat the same points. In such cases the group should indicate how many people it is representing and how the comments have been authorised.

5. Town Hall Foyer Exhibition Materials

Crawley₂₀₃₀

The Crawley Borough Local Plan is Now Out for Public Consultation

Please make your comments by: 5pm Monday 13 October 2014

Comments must be made formally and in writing. Please pick up a paper questionnaire or complete the online eForm

www.crawley.gov.uk/crawley2030



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Public Drop-In Sessions will be held to provide more information about how to formally engage in the Local Plan process. These will be held at:

- **Thursday 25 September, 18:30 – 20:30; Bewbush Centre Café**
- **Thursday 2 October, 17:00 – 18:30 and 19:00 – 20:30, Crawley Library, Southgate Avenue, RH10 6GH**
- **Monday 6 October, 18:30 – 20:30, Broadfield Youth and Community Centre, Broadfield Barton, RH11 9BA**

www.crawley.gov.uk/crawley2030



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For more information please see the website:

www.crawley.gov.uk/crawley2030

or email the Forward Planning Team at:

forward.planning@crawley.gov.uk

or phone the Forward Planning Team on:

01293 438624



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The Local Plan and all Supporting Documents can be viewed at:

- **The Town Hall**
- **Crawley Library**
- **Broadfield Library**

Online at: www.crawley.gov.uk/crawley2030



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Stage	Date	Progress
Issues and Options consultation	19 Jan – 1 Mar 2012	Completed
Preferred Strategy consultation	22 Oct – 3 Dec 2012	Completed
Site Allocation consultation	3 June – 1 July 2013	Completed
Submission consultation	1 Sept – 13 Oct 2014	Currently taking place
Submission	Nov 2014	Anticipated
Examination in Public	Mar-Apr 2015	Anticipated
Adoption	Oct/Nov 2015	Anticipated

6. Poster for Drop-in Sessions Displayed in Neighbourhood Boards and Town Hall

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Crawley Borough Council has arranged three events to help residents take part in the final stage of consultation on Crawley's Local Plan.

The six-week consultation, which began on 1 September and ends on 13 October, is for local residents, businesses and stakeholders to make formal representations to the planning inspector on any policy or allocation in the Local Plan, called Crawley 2030.

The council has arranged drop-in sessions run by an independent planning consultant to provide more information on how to formally engage in the planning process. Details are in the box below.

Thursday 25 September from 6.30-8.30pm
at the Bewbush Centre (café area)

Thursday 2 October from 5-6.30pm and 7-8.30pm
at Crawley Library

Monday 6 October from 6.30-8.30pm
at Broadfield Youth and Community Centre

For more information on Crawley 2030 visit
www.crawley.gov.uk/crawley2030

www.crawley.gov.uk/crawley2030



7. Drop-in Session Materials

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Questions to Consider....

If you think the content of the Local Plan is not sound because it does not include a policy where it should do, you should go through the following steps before making a comment:

- **Is this issue already covered specifically by national planning policy?**
- **Is the issue covered by any other policies in the Local Plan or in any other plan?**
- **If the policy is not covered elsewhere, in what way is the plan unsound?**
- **If the plan is unsound without the policy, what should the policy say?**



Legal Compliance

You should consider the following before making a comment on legal compliance:

- The Local Plan should be included in the current **Local Development Scheme (LDS)** and the key stages should have been followed. The LDS outlines the key stages and timetable involved in producing each document.
- The process of community involvement should be in line with the council's **Statement of Community Involvement (SCI)**. The SCI sets out the council's strategy for involving the community in the preparation of development plan documents.
- The Local Plan should comply with the **Town and Country Planning (Local Planning) (England) Regulations 2012**.
- The council is required to provide a **Sustainability Appraisal**. The Sustainability Appraisal helps to assess policies to ensure they reflect social, environmental and economic factors.
- The plan must consider any **Sustainable Community Strategy (SCS)** for its area.

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The Duty to Cooperate

You should consider the following before making a comment on the Duty to Cooperate:

- **The Duty to Cooperate requires local planning authorities, county council and public bodies to engage constructively and actively on an ongoing basis to take account of cross boundary issues.**
- **Councils must provide evidence of how they have complied with the Duty to Cooperate.**
- **Non-compliance with the Duty to Cooperate cannot be rectified after the submission of the Local Plan.**
- **If the Duty to Cooperate has not been complied with, the Planning Inspector has no choice but to recommend non-adoption of the Local Plan.**

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Soundness

You should consider the following before making a comment on Soundness:

The Planning Inspector has to be satisfied that the plan is positively prepared, justified, effective and consistent with national policy.

- **Positively Prepared-** The Local Plan should seek to meet objectively assessed development and Infrastructure requirements, including unmet needs from neighbouring authorities. It should also be consistent with achieving sustainable development.
- **Justified-** The Local Plan should be the most appropriate strategy when considered against reasonable alternatives.
- **Effective-** The Local Plan should be deliverable over the plan period and based on effective joint working on cross boundary strategic priorities.
- **Consistent with national policy-** The plan should enable the delivery of sustainable development in accordance with the National Planning Policy Framework.

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Next Steps.....

1. Submission

Once the 6 week consultation has finished on 13 October 2014. The published plan and all of the representations made will be submitted to the Secretary of State who will appoint a Planning Inspector.

The Planning Inspector will:

- Consider all of the representations made.
- Carry out an examination on the Local Plan and its evidence base through a series of public examination hearings.
- Lead the examination and determine the matters for discussion at the public examination hearings.

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2. The Public Examination Hearings

- **If your representation is seeking a modification to the Local Plan or part of the plan and you would like to participate in the public examination hearings then you must state this in your representation.**
- **The Planning Inspector will assess the Local Plan through a series of public examination hearings to determine whether it has been prepared in line with the duty to cooperate, legal requirements and is sound.**
- **The subject of the examination is determined by the Planning Inspector based on the documents submitted by the Local Planning Authority and the representations received.**
- **The Planning Inspector may invite those who have requested to appear at the hearings to engage in a debate over a specific topic area, however participants must demonstrate why the plan is unsound with reference to evidence.**

