



Surrender of a Premises Licence
Section 28 Licensing Act 2003

Part A - notice to licensing authority
I/We: (insert name(s) of Premises Licence Holder/s)
Of: (registered address)
As the Premises Licence Holder/s of: (insert name and address of Licensed Premises)
Premises Licence number:
Give notice that we wish to surrender the Premises Licence.

Part B - premises license enclosed
The premises license is enclosed: YES NO

Part C - reasons for failing to enclose the Premises Licence

Name: (print) Dated:
Signature: (this form must be signed by ALL licence holders)

Notes:

- 1. This notice must be served on the Licensing Authority, Licensing Section, Town Hall, Crawley, West Sussex RH10 1UZ.
2. This notice will only have effect from the date on which it is received by the Licensing Authority. If sending the notice by 1st class post, it will be deemed to have been received by the authority on the day following that on which it was post marked; if sent by 2nd class post it will be deemed to have been received on the second day following that on which it was post marked.