Facilities Town Hall, The Boulevard, Crawley RH10 1UZ

Telephone: Crawley (01293) 438362 Email: burials@crawley.gov.uk



SNELL HATCH CEMETERY – APPLICATION TO ERECT AND/OR INSCRIBE A MONUMENT

This application must be submitted to Facilities, either by post to the above address or by email. Please note the memorial must be approved, in writing, before any work commences.

All memorials to be erected in Snell Hatch cemetery must comply with the existing regulations. All persons carrying out any memorial work must be BRAMM or NAMM registered and observe and conform to the current cemetery regulations.

Memorials may only be erected on a grave space where the exclusive right of burial has been purchased for fifty years.

Description of proposed monument for the grave space of: A design of the proposed monument(s), showing Proposed inscription dimensions, must be sketched here: Proposed additional inscription (Delete as applicable) Materials proposed (see overleaf for dimensions) Name of applicant (in block capitals) Name, address and telephone number of stonemason: Address Full name and signature of the owner of the above grave space consenting to the works referred to in

this application.



(delete where applicable)

Email.....

BRAMM/NAMM registration No.....

Full name.....

Signature

Reminders

Grave type	Maximum overall height inclusive of *plinth	Maximum width	Maximum depth	Minimum depth	Plinths
Adult	2ft 10" (863.6mm)	2ft (609.6mm)	5" (127mm)	2" (50.8mm)	Maximum length 2ft 6" (762mm) Maximum depth 1ft (304.8mm)
Childs	2ft 3" (685.8mm)	1ft 6" (457.2mm)	5" (127mm)	2" (50.8mm)	Maximum length 1ft10" (558.8mm) Maximum depth 10" (254mm)

^{*}Plinths must be of appropriate size to support the headstone as per current NAMM/BRAMM regulations.

HEADSTONES/MEMORIALS

- 1. All memorials must be engraved with the section and number on the back of the headstone. In lettering not less than ¾" (20mm) high.
- 2. Memorials may only be erected on grave spaces in which the exclusive right of burial has been purchased for fifty years.
- 3. A permit approving the inscription and installation of the memorial will be issued
 - Please remember to book an appointment for any masonry work to be carried out

Has the owner of exclusive right of burial signed the application form?

- To make an appointment please ring 01293 438362
- Report to the cemetery staff on site, with your permit ,prior to installation
- Completed work will be inspected by the council before the stonemason/contractor leaves the burial ground.

CHECKLIST ☐ 1.

2.	Crawley Borough Council will issue an invoice for the permit fee, please ensure you have included your postal
	address and email on page 1 of this application.